Host a Babson Extern

SAMPLE EXTERN SCHEDULE

9-10 am
Company Overview & Office Tour
Show the extern around your office space. Spend some time explaining the company and your role.

10-11 am
Staff Meeting
Morning of meetings? Have your extern sit-in to learn more about the day-to-day operations.

12-1 pm
Lunch and Learn
Enjoy lunch in the break room with your extern or attend the lunch learning seminar being offered by your office.

1-2 pm
Client Presentation/Call and Brainstorm
Have your extern attend a presentation or call with a client. Involve them in a brainstorm on a project.

2-4 pm
Meet the Team
Schedule time for your extern to sit down with some of the key players in the office.

4-4:30 pm
Wrap-Up Day
Close out day with your extern. Answer any final questions.

Provide a student with the opportunity to job shadow.

What is an Externship?
An externship is a 1-3 day educational experience for a first or second year student. This unique opportunity allows students to shadow professionals in action and learn more about a particular industry and/or job function.

Why partner with us?
GIVING BACK - Connect to Babson and share your unique perspective with a current student.

TALENT ACQUISITION - Meet and identify future recruiting candidates early.

BRANDING - Students learn about your organization and share that experience with peers. This can be especially beneficial for smaller organizations that are looking to build a brand on campus.

When will the extern visit?
Exterions generally take place over Winter Break or Spring Semester*. You and your extern will pick dates and times that work best for both of you.

*Spring externships primarily take place in the Greater Boston area (near Babson).

How to sign up?
Register to be a host by completing this short survey.

Questions? Contact the Experiential Programs team, ugexpprog@babson.edu.

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